

SHERIFF AND DEPUTY SHERIFF TRAINING BULLETIN

Number 175

COMMONWEALTH OF PENNSYLVANIA

August 2023

CHANGES TO BASIC ACADEMY

ENTRANCE PRETEST

Effective with B-24-01, the Physical Fitness Entrance Pretest for all Basic Training Academy classes will be conducted **within one month prior** to the first day of training. This is being done to maximize attendance for each basic class while giving sheriffs better opportunities to manage their deputy's enrollments. **The Pretest will no longer be conducted on the first day of class.**

Sheriffs' Offices with deputies enrolled in or on the waiting list for each class will be notified of the date of the Pretest. Pretests will be at State College, in the afternoon, to allow for same day travel. There will be no overnight hotel, meals, or reimbursements authorized for the Pretest.

Should an enrolled deputy fail to meet the entrance standards, they will be immediately unenrolled from that academy class.

The required physical form must be turned in to the Academy prior to this entrance test. Physical forms may be uploaded to the Sheriff and Deputy Sheriff Information System (SDSIS) or hand carried (or both).

If the form is not completed with all required signatures and turned in prior to the test, the deputy will not be permitted to test and will be unenrolled and returned to their departments.

This does not impact or change the final certification test that will be given after each deputy finishes the Physical Conditioning Module at the Basic Academy (approximately week 10 of training). There will be only one retest offered for failure of this certification test.



BASIC TRAINING WAITING LIST

With the early Pretest, each basic course will allow an enrollment of 40 and a maximum of 20 on the waiting list. Any deputy on the waiting list who passes the Pretest but is not able to attend the academy because the maximum enrollment has been reached will be (with the authorization of their sheriff) enrolled in the next basic class. The next basic training class will not be open for general enrollment until after those “roll-over” enrollments are added. Deputies who fail the Pretest will not be given preference but can still be enrolled by their counties during general enrollment.

Anyone attending basic training, must pass the Pretest given immediately prior to that class regardless of previous attempts.

CHANGE TO ACADEMY UNIFORMS

The goal of uniforms at the academy is to give deputies a sense of professionalism and unity while at the same time not significantly identifying them as law enforcement. Several years ago, the decision was made to require deputies to wear khaki-colored tactical pants while the academy would provide polo shirts. However, since khaki ranges widely in terms of color and has resulted in a non-uniform look among all deputies, the decision has been made to alter the academy uniforms.

Effective with the B-24-01, we are requiring deputies to provide black tactical pants and black t-shirts under their academy provided polos. Deputies will still be authorized a \$200 reimbursement towards that cost. While we would like everyone to be uniform, with the next class, we will be flexible if deputies have already purchased khaki pants in anticipation of attending.

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
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